

## Core Group Meeting 22.02.2018

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### Agenda

- **Validation of the previous minutes** – *we're good! Christophe said ☺*
- **Kick-Off Meeting:**
  - Keynote speakers *finally set thanks to Christophe efforts. We have a list of candidates for next time ☺*
  - WG invited speakers : *thanks to all WG leaders, all WG slots have 1-2 invited speakers.*
  - **Speakers based on abstracts: WG Leaders 4-6 abstracts** (check the number in your session on the programme) , send to Geraint **until Feb 23d, 11am**, balance as much as possible gender equality, countries– wait for OK from aline/Christophe by Monday 26.02 **then inform the selected speakers + ask for confirmation by March 3d.**
  - **posters: WG Leaders:** ask the non-selected speakers to bring a poster – **ask for confirmation by March 3d**
  - **presentation of WG: WG Leaders:** prepare a 10 min presentation with clear points - Aim, objectives, partners, concrete actions/contributions: **engage the audience with ideas about what they can do/how they can contribute**
- **STSM 1st Action Period**

*Lazlo reported on the topic and STSM period of the 2 grantees: Mariamawit Ashenafi, 1 month in March ( from Baroux lab, Zürich to Tatout'lab, Clermont); Gianluca Teano, 2 weeks Feb26-Mar9 (from F.Barneche lab, IBENS Paris to Baroux lab, Zürich)*
- **Anticipating the next action period (May 2018-April 2019)**
  - Few words about the **financial reports and budget** by Christophe  
Financial Reports: one in December 2018, one in April 2019. Check the gantt chart (WBP2, dropbox)  
**Info!** In December we need to submit a report where >50% budget has been engaged: this imposes a majority of events to take place before November 2018!
  - **WG Leaders :** Check again the budget and **feedback to Christophe by March 1st-validate or suggest modification**
  - **Main events** sponsored by the budget of the Working Period 2 (WBP2) – check also the excel file in the dropbox
    - **6 Meetings:** MC meeting in Brussels Feb/Mar 2019 + WG meetings **until Nov 2018** [WG1&2 in SEB Florence July2018, **WG3- to be organized by WG3Leader** WG4 meeting (together with EU Galaxy Tour –sometimes in November – **to confirm by Bjoern**]
    - 1 Training School – **question raised: to be clarified by Christophe with Ionna:** *currently 23'000EUR/school. Too much= will not allow to sponsor 6 Training schools as planned – can we decrease the budget?*
    - **7 STSM** – *we count on the Kickoff meeting to foster ideas and trigger collaborations*
    - **4 Dissemination events: 2x speakers in international conferences:** (1) Geraint&Stefanie @ ICAR 2018, (2) person to select for sponsoring a talk overseas (Keystone, PAG..) – **WG5 leaders task to hunt for this volunteer? + 2 ITC grants** (*Laszlo will send the call in spring*)
    - **Budget for Website (1) and publications (3)**
    - FSAC = 15% (support of our grant manager Claire Pelissier)
  - **deliverables and milestones:**

- like for last period **WG Leaders** have to provide a re-evaluated chart of deliverables/duration. **WG Leaders** : Feedback to Christophe by March 1st- validate or modify
- Goals for the next grant periods (to be validated by the Science Officer before MC2!!!)
- Main events, draft budget, goals and FSAC have to be discussed and validated during the MC2 during the kick-off meeting on Monday 12 March)
- **Other points**
  - **Keynote speakers candidate for next time:** Ana Pombo, Peter Meister, Wendy Bickmore,
  - **Kick off Meeting Report @ Nucleus:** Aline, Geraint, David,
  - **Frontiers Special Issue – to be discussed in Clermont but planned to sum up the COST activity in 3 years from now.**
- **Dissemination**
  - **Real Website:** Geraint's efforts -will be hosted at Oxford Brookes with admin/access rights to Aline, Geraint, Christophe, Célia – participants will be asked to fill a form with most relevant information about the lab/expertise
  - **Twitter:** Geraint administrates it for job offers, publications from the group, publications in the field relevant to the INDEPTH topic
  - **Publications:** 3 have to be emitted in the next Action Period. We should decide on who will do them at the MC meeting (Clermont)